

GRADUATE SCHOOL OF AGRICULTURAL SCIENCE
KOBE UNIVERSITY

DOCTORAL COURSE

2021

(April / October Enrollment)

SPECIAL SELECTION for
Students of Inter-Faculty Academic
Agreement Universities

- Application Guidelines -

GRADUATE SCHOOL OF AGRICULTURAL SCIENCE
KOBE UNIVERSITY

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Students of Inter-Faculty Academic Agreement Universities
(Commencing in April and October, 2021)

1. Number of students to be admitted

Department	Number of students to be admitted
Agricultural Engineering and Socio-Economics	A few students
Bioresource Science	
Agrobioscience	

2. Qualification

Foreign students with the possibility of obtaining a student visa qualify to be considered for the program provided they fulfill the following:

(1) Applicants who have been recommended by a University that has an academic agreement with the Graduate School of Agricultural Science, Kobe University.

(2) Academic background:

April Enrollment: Applicants shall have completed or be expected to complete a Master's course by March 31st, 2021.

October Enrollment: Applicants shall have completed or be expected to complete a Master's course by September 30th, 2021.

(3) Language: Applicants must have sufficient English or Japanese language ability to carry out their research and studies.

(4) Applicants must be free from any mental or physical disabilities that would impede the pursuit of study at Kobe University.

(5) Arrival in Japan:

April Enrollment: Applicants must be able to arrive in Japan to complete the enrollment procedures in the middle of March, 2021.

October Enrollment: Applicants must be able to arrive in Japan to complete the enrollment procedures in late September, 2021.

3. Application procedure

(1) Application deadline

April Enrollment: Application forms shall be submitted through your proposed academic supervisor to the Student Affairs Section of the Graduate School of Agricultural Science by **November 6th, 2020**.

October Enrollment: Application forms shall be submitted through your proposed academic supervisor to the Student Affairs Section of the Graduate School of Agricultural Science by **May 7th, 2021**.

“APPLICATION FOR DOCTORAL PROGRAM ENCLOSED” should be clearly written on the outside of the envelope.

(2) Address of the application office

Student Affairs Section
Graduate School of Agricultural Science
Kobe University
1-1 Rokkodai-cho, Nada-ku, Kobe 657-8501, JAPAN

(3) Application documents

- (A) Application sheet (prescribed form of Graduate School of Agricultural Science, Kobe University)
- (B) Research plan: An approximately 1,200 word plan describing the field and content of the planned research. Plan should be submitted on A4 size paper.
- (C) Identification photograph: The photograph should be pasted in the appropriate space on the application sheet.
- (D) Original certificate of graduation (undergraduate)
- (E) Original certificate of graduation or expected graduation of Master's course issued by current University of study.
- (F) Original transcript/certificate of academic records from the undergraduate program (issued by the head of the school/institute or the dean of the department)
- (G) Original transcript/certificate of academic records from the Master's course (issued by the head of the school/institute or the dean of the graduate school)

[Notes]: (F), (G)

GPA, specific rank (your grade is number X out of Y students), or some kind of specific indicator mentioned on the transcript; otherwise the documents will not be accepted.

(H) Master's thesis

- a) Applicants who have completed a Master's course
A copy of abstract of the Master's thesis in English (about 1,200 words): Use A4 size paper.
- b) Applicants who are expected to complete the Master's course
A summary of the research program in Master's course in English (about 1,200 words): Use A4 size paper.
- c) Copies of published manuscripts, if any.

(I) Application fee: 30,000 yen

Payment of the application fee should be made at a post office using the attached post office payment form (Form No. 5). The certificate of payment should be pasted to the certificate of payment sheet and submitted with your application.

[Note]: When paying from overseas, please be sure to make the payment in Japanese yen basis and remit 30,000 yen as the application fee to the designated bank account ① or ② mentioned below.

The remittance fees will be borne by the applicant, while Kobe University covers any other commissions including lifting charges or handling fees. No overseas remittance checks will be accepted.

A photocopy of the remittance request form must be attached to your application form.

①

Remittance by	Telegraphic transfer
Bank name	Sumitomo Mitsui Banking Corporation
Bank code	0009
Swift Code	SMBCJPJT
Branch	Rokko
Branch Code	421
Account No.	4142727
Recipient	Kobe University

②

Remittance by	Telegraphic transfer
Bank name	MUFG Bank, Ltd.
Bank code	0005
Swift Code	BOTKJPJT
Branch	Kobe-chuo
Branch Code	453
Account No.	1164161
Recipient	Kobe University

In addition, please include the following information.

Purpose of Remittance : Application Fee

Message to recipient, if any : Please indicate "D65:Applicant's full name"
(Please put "D65"before your name.)

(J) A letter of recommendation from either the dean or the head of the school.

(K) Certificate to prove English or Japanese Language Proficiency

- a) TOEFL or TOEIC English proficiency certificate. (The TOEFL certificate is referred.)Applicants whose first language is English or do not have the above certification can substitute this certificate with a testimonial written by your proposed academic supervisor (free style).
- b) Transcripts of the result of Japanese Language Proficiency Examination or the Japanese language section of the Examination for Japanese University Admission for International Students. Applicants who do not have the above described certificate can substitute with a testimonial written by your proposed academic supervisor (free style).

(L) Certified copy of the Resident Record: Foreign applicants residing in Japan must submit a certified copy of the Resident Record issued by the mayor of the municipality.

[Notes]:

- (1) Any certificates written in foreign languages other than English, must have a Japanese translation issued by a public institution such as a Japanese embassy attached in order to be accepted.
- (2) Applicants should fill in the name of the proposed academic supervisor on the application sheet. The applicant shall also contact the professor and prepare a research plan. Application sheets that do not include the name of the proposed supervisor will not be accepted.
- (3) No alterations to the application documents will be accepted after submission.
- (4) Once the payment is made, the application fee will not be refunded under any circumstances, except in case of (1) the application documents are not submitted, or (2) the application itself is turned down.

- (5) Kobe University is taking special measures to exempt the Application fee of applicants affected by large-scale natural disasters specified by Kobe University. Applicants who wish to be recipients of these special measures should contact the Admissions Office of Kobe University (Tel: 078-803-5230).

4. Examination process and notification of acceptance

Applicants will be evaluated by the documents submitted and interview through e-mails to determine whether they will be accepted into the Doctoral course. The details of the interview will be informed separately by the proposed academic supervisor.

A letter of acceptance will be sent to those successful applicants who applied for April Enrollment in the middle of December, 2020. For those applicants who apply for the October Enrollment a letter of acceptance will be sent to the successful applicants in the middle of June, 2021. Inquiries over the phone will not be accepted.

5. Enrollment procedure

(1) Enrollment Period & Documents

April Enrollment: The enrollment period is scheduled to be in the middle of March, 2021. Detailed information along with the necessary documents for enrollment will be sent out by post at the end of February, 2021.

October Enrollment: The enrollment period is scheduled to be in the end of September, 2021. Detailed information along with the necessary documents for enrollment will be sent out by post at the end of August, 2021.

(2) Place of Enrollment: Student Affairs Section of the Graduate School of Agricultural Science, Kobe University

(3) Applicable Fees:

Applicable Fees:		Amount	Guidance
Enrollment Fee		282,000 yen	Enrollment fee should be paid during the enrollment period
Tuition	1 st Semester	267,900 yen	Please check the tuition fees within the information sent to you time of notification of acceptance into Doctor's program for latest fees. Note: If tuition fees are revised while attending university, the revised tuition fees will be applicable from the time when the new tuition fees come in to affect.
	2 nd Semester	267,900 yen	
	Yearly	535,800 yen	

[Notes]

(1) The entrance fee is not refundable.

(2) Applicants will be disqualified from enrollment in the following cases:

(A) False declarations made during the application process.

(B) Failure to complete the enrollment procedure as mentioned above

(C) **April Enrollment:** Failure to complete a Master's course or an equivalent degree to a Master's degree by March 31st, 2021.

October Enrollment: Failure to complete a Master's course or an equivalent degree to a Master's degree by September 30th, 2021.

6. Personal information

- (1) We treat all personal information in a strictly confidential manner according to the laws and Kobe University policy concerning the protection of personal information.
- (2) Personal information such as academic records obtained in the application process shall be used only in the entrance examination for selection of candidates, entrance procedure and as reference material for future selection of candidates.
- (3) The personal information in the application will be used only for the applicant in future student guidance, education, and tuition fee related purposes after entrance for those who are accepted into the Master's Program at Kobe University.
- (4) We will entrust part of our business to external companies. At that time, we will provide them with the minimum information necessary for which they will have the obligation to keep the information confidential.

7. Others

For further information, visit our website below. The website contains information about the campus at Kobe University and general information about life in Japan.

http://www.kobe-u.ac.jp/en/study_in_kobe/index.html

* COVID-19 is spreading, and the selection of new students is beginning to be affected. Therefore, depending on the impact of the spread of novel coronavirus infection, the selection may be postponed or selection content may be changed. In that case, we will inform you on the website of the Graduate School of Agricultural Science, so please check accordingly.

If you have any problems or questions regarding application for this program, please contact us at the address below:

<p>Student Affairs Section Graduate School of Agricultural Science Kobe University 1-1 Rokkodai-cho, Nada-ku, Kobe 657-8501, JAPAN TEL: +81-78-803-5928 FAX: +81-78-803-5932 Email: ans-kyomu@office.kobe-u.ac.jp</p>
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